General Education Certification Request Form

Email:

evaluations-followup@deltacollege.edu

San Joaquin Delta College **Evaluations Office - DSSB**

5151 Pacific Avenue

Stockton CA 95207 Fax: (209) 954-3769

Please read all of the following carefully:

This is NOT a transcript request.

Submit this form AFTER you have been accepted at the school to which you want the certification sent.

If you did any of the needed coursework at another college...the official transcipt from that college must be on file in the Evaluations office OR be submitted with this form. If the other college was private or located out-of-state, or if the course names and numbers have changed since you took the course(s), then you must provide the course descriptions for the needed courses.

If you are going to a UC and you met the foreign language requirement with two years of a foreign language in high school...you MUST provide an official high school transcript.

GE Certifications can be sent as either partial or complete. Students are advised to check with the institution to see how a partial certification may effect their transfer.

The Evaluations Office will mail the certification directly to the institution specified. A "Student Copy" will be emailed to the student if an email address is provided.

GE Certifications are usually worked within 1-2 weeks of the date the request was received. Requests are NOT held until a grade is posted. If you need a particular grade for certification, wait until the grade is posted to submit the request.

Due to the Family Education Rights & Privacy Act, we cannot disclose student information over the phone. Inquiries must be made in person with a picture ID.

Please complete page two and return to the Evaluations Office in person, by email, mail, or fax.

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San Joaquin Delta College Email: **Evaluations Office - DSSB** evaluations-followup@deltacollege.edu 5151 Pacific Avenue Stockton CA 95207 Fax: (209) 954-3769 Last Name Today's Date Last four digits of SSN First Name Middle Name Student ID Other last names(s) Birthdate Mailing Address Phone City St Zip Alt. Phone Delta's Email @mustangs.deltacollege.edu Other Email Which GE pattern are you requesting certification for? IGETC (CSU version) CSU IGETC (UC version) Check only one! NOTE: If you are following IGETC (UC version) and you did the foreign language requirement in high school, you MUST provide an official high school transcript. College/university to send the certification to: Other college(s): List any other college (besides Delta) that you have attended that College: is needed for this certification: Mailing Address: City St Zip Other credit: Check the appropriate box for any other credit that you have on file at Delta College: Exams: Advanced Placement, International Baccalaureate, College-Level Exam Program Pre-1983 units at Delta College